



# MEETING MINUTES

## Annual General Meeting

UNAPPROVED Minutes

**Date:** April 26, 2025  
**Meeting:** 8:04 – 8:56 AM PST  
**Location:** Zoom Meeting  
**Chaired by:** Leigh-Ann Stewart



<b>Item #</b>	1	<b>Type:</b>	Standing	<b>Description:</b>	Call to Order/Quorum
<b>Presenter:</b>	Leigh-Ann Stewart				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Leigh-Ann called the meeting to order at 8:04 AM (PST).</li> <li>Quorum was not established; in which case the recording of this AGM and the votes will be sent out to membership following the meeting to ensure quorum is attained for all motions.</li> </ul>				
<b>Result/Action Item(s):</b>	n/a				

<b>Item #</b>	2	<b>Type:</b>	Standing	<b>Descriptio</b>	Safety Moment
<b>Presenter:</b>	Sandra Jury-Fleming				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Sanda recognized that Monday, April 28<sup>th</sup> is the National Day of Mourning and the importance of recognizing this day to help work towards ensuring that no one gets injured fur to workplace injury.</li> <li>Sandra shared 2024 statistics of workers lost in various provinces across Canada of which 29 were young workers, and the importance of looking out for the younger workers who don't necessarily ask the questions in a workplace setting.</li> </ul>				
<b>Result/Action Item(s):</b>	n/a				

<b>Item #</b>	3	<b>Type:</b>	Standing	<b>Description</b>	Update from the Chair
<b>Presenter:</b>	Leigh-Ann Stewart				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Leigh-Ann, as Chair of the Board, provided an update relating to the society's areas of focus, achievements, highlights and growth that occurred over 2024 and honoured all Directors who worked on various portfolios over the past year.</li> <li>Leigh-Ann also noted that in the later part of 2024, the Board worked on establishing the next 5-year strategic plan for the Society that will guide us through 2025-2030, the highlights of which are included in the Annual Report</li> <li>As the outgoing Chair, Leigh-Ann introduced Nicola McGovern as incoming Chair following the vote on the Slate of Candidates later in the AGM.</li> </ul>				
<b>Result/Action Item(s):</b>	n/a				

<b>Item #</b>	4	<b>Type:</b>	For Approval	<b>Description:</b>	2024 AGM Minutes
<b>Presenter:</b>	Leigh-Ann Stewart		Presented as circulated		
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Leigh-Ann presented the previous AGM Minutes. <ul style="list-style-type: none"> <li>Moved by: Shannon Bolger</li> <li>Seconded by: Nicola McGovern</li> </ul> </li> <li>Minutes approved (vote: For – 96%, Against – 0%, Abstain – 4%)</li> </ul>				
<b>Result/Action Item(s):</b>	n/a				

<b>Item #</b>	5	<b>Type:</b>	For Approval	<b>Description:</b>	Financial Update
<b>Presenter:</b>	Denise Howitt		Presented as circulated		
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Denise presented the Financials to members. <ul style="list-style-type: none"> <li>Moved by: Sarah Frank</li> <li>Seconded by: Sandra Jury-Fleming</li> </ul> </li> <li>Financials approved (vote: For – 89%, Against – 0%, Abstain – 11%)</li> <li>Treasurer to appoint auditor motion <ul style="list-style-type: none"> <li>Moved by: Holly Hale</li> <li>Seconded by: Abdel-Rahman Sabriye</li> </ul> </li> <li>Auditors approved (vote: For – 97%, Against – 0%, Abstain – 3%)</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	6	<b>Type:</b>	Standing	<b>Description:</b>	Committee Update
<b>Presenter:</b>	Abdel-Rahman Sabriye				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Abdel provided an update on the activities that took place in 2024 by the seven different committees. This can also be referenced in the Annual Report that can be found on the WOHSS website.</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	7	<b>Type:</b>	For Approval	<b>Description:</b>	Annual Report
<b>Presenter:</b>	Abdel-Rahman Sabriye				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Abdel presented the Annual Report. <ul style="list-style-type: none"> <li>Moved by: Dana Stamu</li> <li>Seconded by: Denise Howitt</li> </ul> </li> <li>Annual Report approved (vote: For – 100%, Against – 0%, Abstain – 0%)</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	8	<b>Type:</b>	For Approval	<b>Description:</b>	Slate of Candidates
<b>Presenter:</b>	Leigh-Ann Stewart				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Leigh-Ann presented the slate of candidates. <ul style="list-style-type: none"> <li>Moved by: Dana Stamu</li> <li>Seconded by: Shannon Bolger</li> </ul> </li> <li>Slate of Candidates was approved (vote: For – 93%, Against – 0%, Abstain – 7%)</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	9	<b>Type:</b>	Standing	<b>Description:</b>	Recognition of Outgoing Directors
<b>Presenter:</b>	Leigh-Ann Stewart				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Leigh-Ann recognized the contribution of outgoing and past board members Manisha Mistry, Chelsea Laporte, Jennifer Stratemeyer, Janine Williams-Ward. With special thanks to Shannon Bolger, who served on the Executive for 8 years and is recognized as one of the founding members of WOHSS.</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	10	<b>Type:</b>	Standing	<b>Descrip</b>	Moving WOHSS Forward
<b>Presenter:</b>	Nicola McGovern				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>Nicola McGovern, as incoming Chair of WOHSS provided members her vision of what is next for the organization in 2025 and beyond.</li> </ul>				
<b>Result/Action Item:</b>	n/a				

<b>Item #</b>	11	<b>Type:</b>	Standing	<b>Description:</b>	Adjournment
<b>Presenter:</b>	Leigh-Ann Stewart				
<b>Notes:</b>	<ul style="list-style-type: none"> <li>As official business was complete, the AGM was adjourned at 8:56 AM (PST)</li> </ul>				
<b>Result/Action Item:</b>	n/a				